

Gordon Brazzel & Descendants Memorial

Operated by
Brazzel Memorial Reunion, Inc.
A 501 (c)(3) Charitable Organization

Lease Agreement

This agreement is entered into this _____ day of _____, _____ between Brazzel Memorial Reunion, Inc., Lessor, and _____, Lessee
(Name of Person Leasing Building)

Representing (Name of Organization) _____

Driver's License Number _____

Address _____

City _____ State _____ Zip Code _____

Day Phone _____ Evening Phone _____

Date of Event: _____ Time of Event: _____ Expected No. of Guests: _____

Please describe the intended use for rental of this facility: _____

*****OFFICE USE ONLY*****				
	Paid	Date	Returned	Date
Key/Damage Deposit	\$ _____	_____	◆ _____	_____
Key(s)	Pick up: _____		Returned: _____	
Rental Fee	\$ _____	_____	◆ _____	_____
Total	\$ _____	_____	◆ _____	_____

All fees are required and payable at the time reservation is made. Usage beyond the scheduled expiration time for the event shall be at the rate of **\$25 per hour**.

It is hereby agreed that the Lessee, by this Liability Agreement:

1. Shall be held responsible for any damage to said facility, or for the loss or damage to any fixture or other equipment therein.
2. Shall assume all responsibility to supervise and control the behavior of all participants and/or spectators at the indicated activity.
3. Shall agree that Brazzel Memorial Reunion, Inc. is not responsible for loss, damage and/or injury which it might sustain, or become liable for/to any person or persons whomsoever, or property, arising from any cause or for any reason whatsoever in or about and during the use of said facility. In addition, Lessee hereby agrees to indemnify and hold the Lessor harmless for any action or liability, which may arise from the event.
4. Shall be responsible for any sales and use taxes due to Lincoln Parish and State of Louisiana as a result of fees derived from their event.
5. Agrees to all policies and procedures as outlined in the Reservation and Use Policies, including all applicable riders as issued by Brazzel Memorial Reunion, Inc.
6. This Agreement supersedes all other agreements, either oral or in writing, between the parties on this Agreement.

Any misrepresentation of facts, whether unintentional or deliberate, may result in termination of lease at any time with no consideration of refund. Any false statements or misuse of the facility, its furnishings or premises will result in future refusals of rentals.

APPLICANT'S SIGNATURE _____ DATE _____

_____ is hereby authorized to use the requested facility based on the information provided above and in accordance with the procedures established by Brazzel Memorial Reunion, Inc.

Approved by: _____ Date _____

Notice of cancellation must be made in writing. Cancellations made at least thirty days prior to reserved date will be refunded in full. Cancellations made less than thirty days prior to reserved date will be refunded in the amount of the deposits only.